

## Duties of a student during his doctoral research time

- Half a year one has to **renew one's registration** as a promotion student and to pay the **semester fee**. One has to be enrolled all the time until the disputation.
- Regularly one should check one's uni-mail (first name.surname@stud.mh-hannover.de). It is used for formal announcements to the students such as the reminder about semester fee payment.
- Most suitable at the beginning of the scientific work a **course about Good Scientific Practice** must be attended. The certificate will be submitted together with the thesis later on.
- **Once a year** one must organize a **meeting with all supervisors** and document it in the "Studienbuch".
- **At least three times** one has to give a **talk about one's results** in the presence of all supervisors and document it in the "Studienbuch".
- One has to attend **scientific talks** (altogether 30) and document them in the "Studienbuch" (the attendance of a scientific congress is equivalent to 3 talks per day).
- One has to attend **soft skill courses** (altogether  $\geq 20$  hours) and document it in the "Studienbuch". There are no determinations about the type of soft skills. Often the following courses at the MHH were chosen: gene technology and biosafety, scientific writing or special research methods. But courses at other institutions may also be attended like German language course etc..